**Child Safeguarding Risk Assessment**

**(of any potential harm)**

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| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | High | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staff by March 2018.  DLP& DDLP to attend PDST face to face training in IT centre. All courses booked out and we may have to wait until Autumn 2018.  All SNA’s and ancillary staff to view Túsla training module. Teachers will attend PDST online training, 2 hour module.  Staff and BOM will discuss risk assessment. BOM records all records of staff and board training |
| One to one teaching | Med | Harm by school personnel | Table between teacher and pupil  Glass in window |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel | No adult/staff member will attend to any one child  Parents will be called if necessary.  Policy for intimate care to be formulated by May 2018. |
| Toilet areas | High | Inappropriate behaviour  Coming in from yard without permission. | Usage and supervision policy  Put hooks on lunchtime outer toilet door (May 2018), these toilets are visable to the secretary. Children are not allowed use any other toilet in the school. Senior girls may ask for permission from secretary to use more appropriate toilet if necessary, secretary will walk them to the toilet. |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Low |  | School implements SPHE, RSE, Stay Safe in full  5th and 6th Classes will be taught RSE bi-annually by an external professional. |
| LGBT Children/Pupils perceived to be LGBT | Low | Bullying | Anti-Bullying Policy  Code of Behaviour |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Daily arrival and dismissal of pupils | Med | Harm from older pupils, unknown adults on the playground  Children arriving to school at 8.15 am with no supervision in yard | Arrival and dismissal of Special Needs children supervised by SNA’s from 8.30 am.  Inform parents by newsletter, September 2018, that children are not officially supervised before the morning bell and that the school cannot be responsible for a child’s safety before this time. |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | High | Injury to pupils and staff | Health & Safety Policy  Code Of Behaviour  Withdrawal from yard or class by SNA’s or Learning Support |
| Sports Coaches | Med | Harm to pupils | Class Teacher and where necessary SNA in attendance at all coaching sessions  Vetting |
| Students participating in work experience | Low | Harm by student | Child Safeguarding Statement.  Teacher in attendance at all times.  Teachers supervise as normal in the yard. |
| “Wet” breaks for pupils | High |  | All class doors are open  All classes supervised by 4 SNA’s and 2 Teachers at each break. |
| Classroom teaching | Low |  |  |
| Outdoor teaching activities | Med |  | Shut the red gate at 9.10 am  Any staff member leaving the ground must close the red gate after them. |
| Sporting Activities | Med |  | Minimum of 2 children to go to the toilet at any given time with 1 adult supervising nearby  No child ever allowed go to a public bathroom on their own. |
| After school activities by outside agencies | Med | No teacher or SNA present | Vetting and qualification |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| School outings | Low | Exposure to harm from the public | Teachers not covered by insurance to take children in their own cars for work purposes.  1 member(or more) of staff on every bus  1 adult per 15 children on all outings  No child allowed to use public toilet on his/her own and must get permission from teacher/SNA |
| School trips involving overnight stay | N/A |  | Not allowed |
| School trips involving foreign travel | N/A |  | Not allowed |
| Annual Sports Day (see Use iof off-site facilities below) |  |  |  |
| Fundraising events involving pupils | Med | Responsibility outside of school hours lies with parents.  Exposure to harm from the public | School will contact by newsletter requesting that no child fundraises on their own or with another child, they must be supervised by a parent. |
| Use of off-site facilities for school activities | Med | Children or staff may not recognise potential risk off-site | Children must seek permission to use public toilets in pairs or more.  Teacher/SNA will accompany or supervise from a distance if possible |
| School transport arrangements including use of bus escorts and volunteer parents. | High | Risk of Harm by drivers | A teacher or SNA will travel on all buses.  A teacher will drive in convoy with parent drivers.  Each car will have 3 children minimum. |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Care of any vulnerable adult students, including intimate care where needed | N/A |  |  |
| Management of challenging behaviour amongst pupils, including appropriate use of restraint where required | Med | Policy on appropriate use of restraint required. | Appropriate use of restraint by more than one adult.  Ratify Policy – September 2018 |
| Administration of Medicine  Administration of First Aid | Med | One-to-one may pose a risk of harm | Written consent from parents required.  Written evidence of doctors prescription required.  Parents are encouraged to administer medicine here in school if at all possible.  Two members of staff shall administer at any given time in principals office.  First Aid will be administered in public foyer or in foyer bathroom with door ajar. |
| Curricular provision in respect of SPHE, RSE, Stay Safe | Low | Inappropriate content or age inappropriate material. | Visiting professionals are required to give lessons with the teacher present in RSE  Vetting |
| Prevention and dealing with bullying amongst pupils | Med | Emotional, physical or sexual risk. | Code of Behaviour  Anti Bullying Policy  Supervision by teachers  Meetings with parents  Record keeping  Stay Safe and Walk Tall (SPHE) programmes |
| Training of school personnel in child protection matters | Med | Personnel may not engage with training | TUSLA E Course (proof of completion required)  PDST E Course (proof of completion required)  Risk Assessment Meeting (for all teaching and ancillary staff)  Distribution of Child Protection Procedures for Primary Schools 2017 (through email) and Children First 2015 (through email)  And distribution of Child Safeguarding Policy |
| Use of external personnel to supplement curriculum | Med | Unprofessional or inappropriate behaviour/content. | Vetting and Qualifications  Teacher present at all times |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils from ethnic minorities/migrants/traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care * Children on CPNS | Med | Bullying  Physical /sexual or emotional abuse.  Harm not recognised. | Code of Behaviour  Anti Bullying Policy  SPHE programmes |
| Recruitment of school personnel including -   * Teachers * SNA’s * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours * Visitors/contractors present during after school activities | Med | Harm not recognised or properly or promptly reported  Physical/emotional/sexual abuse | Child Safeguarding Statement & DES procedures made available to all staff  Staff to engage with Tusla training module & any other online training offered by PDST  Vetting.  Code of Behaviour and Anti-bullying. |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Use of Information and Communication Technology by pupils in school | Med | Bullying  Inapproriate material | ICT Use policy  NCTE Broadband Protection  Anti-Bullying Policy  Code of Behaviour  External providers of Online Safety programme (eg ZEEKO)  Parental talks (eg Zeeko) |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. | Low | Behaviour which could cause harm to others not recognised by staff eg Substitute teachers | Substitute teachers to be provided with abbreviated rules and procedures on arrival.  All staff to be familiar with Code of Behaviour and Anti-bullying Policy |
| Students participating in work experience in the school | Med | Inexperience.  Failure to recognise harmful behaviours or signs of harm. | TY students will work in pairs. TY students will be supervised/assisted by teachers and SNAs in all their activities.  TY students must be vetted.  TY students will not be left unattended with pupils at any time. |
| Student teachers undertaking training placement in school | Med | Inexperience  Failure to recognise harmful behaviours or risks of harm | Student teachers will be supervised by Class Teachers while teaching in class/helping in yard  Student teachers will be directed to Code of Behaviour and Anti-bullying Policy |
| Use of video/photography/other media to record school events | Med | Risk of harm not recognised  Permission not sought/received | Pupils names will not be printed or published on school website.  Expressed permission from individual parents for photo/name publications will be sought for local media  Data Protection Policy  Parental Consent to Publish forms (bi-annually) |
| After school use of school premises by other organisations | Med | Behaviour which could cause harm  Failure to recognise harm or harmful behaviour | Vetting  Organisations/facilitators/instructors will sign consent form to abide by Schools Code of Behaviour and to abide by the school’s Child Safeguarding Statement. |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management. It willl be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed Vivian Nolan Date 26/02/2018

Chairperson, Board of Management

Signed Mary Connolly Date 26/02/2018

Principal/Secretary to the Board of Management